



**Guidance for application for adding an external tap to:
cladded properties, flats and maisonettes**

- The standard of workmanship must be to the satisfaction of Ongo Homes, and carried out by qualified and competent trade person. A permission form must be completed including a sketch of the proposed layout and written method statement.
- The asbestos report must be checked to ensure Asbestos Containing Materials' (ACM's) are not being removed or encapsulated. Any removal required will be undertaken by Ongo Homes at your expense.
- The standard of products used must be to the satisfaction of Ongo Homes.
- All fixings used to locate the tap or other bracketing must be appropriate to enable fixing to the solid masonry or brickwork behind the clad level. (please seek advice from ongo homes before undertaking any works)
- The proposed tap location must have appropriate access to drainage.
- All rubbish and debris relating to the works must be removed by the tenant to an appropriate disposal or recycling facility.
- No costs in connection with the work to be incurred by Ongo Homes.
- The work must be completed within 3 months of the initial request. Failure to do so will mean you having to apply again for permission.
- Once completed Ongo Homes will inspect the completed work and if the work is not completed to an appropriate standard may recharge to complete any remedial work required.
- Upon approval of works, ongo will accept future responsibility for the maintenance of the alteration, but will only maintain with our standard stock.