



**ONGO COMMUNITIES LTD (08619739)**

**Held on Tuesday 4 September 2019  
4.45pm, Board Room Ongo House, Scunthorpe**

**MINUTES**

**Attendance:**

**Board:** James Main (Chair), Avril Bairstow (by phone)

**Staff:** Jan Williams, Fiona Ruddick, Esther Gaster, Kevin Hornsby (by phone), Kassie Boothby (minutes), Ashley Harrison

**Apologies:** Paul Elliott

The Chair confirmed the meeting was quorate as two trustees (board members) were present.

**1. Declarations of Interest**

James Main and Jan Williams declared an interest as Ongo Recruitment board members. This was agreed as a category D.

**2. Financial Statements**

*Summary: To present the draft financial statements for Ongo Communities Limited to the Board for the financial year ended 31st March 2019.*

Discussion points/questions:

- The meeting pack contains the financial statements, letter of representation.
- BDO had sent changes the morning of the meeting date to be made which Esther Gaster had been amending and they were ready to be sent back to BDO for approval.
- BDO were under no illusion that time was critical and the accounting result will not change regarding the numbers as it is the layout, disclosures and account within the financial statements that were to be changed.
- The board decided to delegate authority to changes made to James McKellar-Main and approved the financial statements as they stand.

<p><b>Agreed:</b> Board noted the contents of the auditor's report, agreed the Financial Statements and approved the financial statements for signature and gave delegated authority to the Chair to sign any amendments required to the Financial Statements to meet the auditor's requirements.</p>
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With no further business, the meeting Closed at 4.49pm

Signed by Chair: ..... Date:.....